

CUYAHOGA COUNTY ADULT PROBATION DEPARTMENT PROGRAM GUIDE *(Revised August 2018)*

Chief Probation Officer Maria Nemec
Deputy Chief Probation Officer Stephania Pryor
Deputy Chief Probation Officer James Starks

General Contact Information

Justice Center, 7th floor
1200 Ontario Street
Cleveland, Ohio 44113

Reception:
216-443-7900

Justice Center, Tower II
1300 Ontario Street
Cleveland, Ohio 44113

Reception:
Pretrial Services / Probation – Tower II 2nd floor:
216-443-2152

Probation – Tower II 4th floor East:
216-348-4850

Probation – Tower II 4th floor West:
216-443-5514

West Side Office
4115 Bridge Avenue
Cleveland, Ohio 44113

Reception:
216-443-6636

TASC
Courthouse Square
310 Lakeside Avenue, 5th floor
Cleveland, Ohio 44113
216-443-8250

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- Treatment Alternatives to Street Crime (TASC)

PRETRIAL SERVICES

<i>Court Supervised Release (CSR)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 2nd floor</p> <p>Front Desk 216-443-2152</p> <p>Supervisor Winston Grays 216-443-3012</p> <p>Deputy Chief James Starks 216-443-7893</p>	<ul style="list-style-type: none"> • Monitors released pretrial arrestees for compliance with release conditions • Provides Court with violation and compliance reports • Provides Electronic Monitoring as condition of bond • Provides specialized supervision for offenders with mental health needs and developmental disabilities <p>CSR includes specialized caseloads for defendants with mental health issues and/or developmental disabilities.</p> <p>Electronic monitoring can be ordered as a condition of probation along with CSR.</p>	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Not currently on probation/parole • No other pending felony charges • Three or less felony convictions in past three years • Two or less willful “failure to appear” in past three years <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Automatic review of County Jail and suburban waiting lists by CSR staff • Recommendation at initial Municipal Court hearing or Common Pleas initial hearing, arraignment, or upon referral for pre-sentence investigation. 	<p>The CSR Bond Form, which documents conditions of supervision, may be used</p> <p style="text-align: center;">OR</p> <p>CSR Supervision Type (CJIS-CMSG332)</p> <p style="text-align: center;"><input type="checkbox"/> Standard CSR</p>

<i>Diversion Program</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 2nd floor</p> <p>Front Desk 216-443-2152</p> <p>Supervisor Michael Brady 216-263-4577</p> <p>Deputy Chief James Starks 216-443-7893</p>	<ul style="list-style-type: none"> • Diversion Investigation Officers review referred cases, conduct thorough criminal record checks and gather other information to determine eligibility. • Accepted defendants are supervised by Diversion Officers in the Court Supervised Release Unit. • Court Community Work Service required up to a maximum of 50 hours • Setup and enforcement of restitution payments as ordered • Drug testing and referral to services as needed • Dismissal of case upon successful completion of the Diversion Program 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • No prior felony convictions (including expunged cases) • Non-violent and non-drug related offenses • Not excluded by 2935.36 and restitution less than \$7,500 • No pattern of criminal behavior • Voluntarily consents to participate and abide by conditions <p><u>Referral Process</u></p> <ul style="list-style-type: none"> • Cuyahoga County Prosecutor’s Office screens cases for eligibility • Court utilizes Pretrial Services for eligibility determination (interviews, criminal history check, etc.) • Placement is made on recommendation of Prosecutor, by the Court at arraignment or by the assigned Judge 	<p>CSR Supervision Type (CJIS-CMSG332)</p> <p style="text-align: center;"><input type="checkbox"/> Diversion Supervision</p>

<i>Early Intervention Program (EIP)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 2nd floor</p> <p>Front Desk 216-443-2152</p> <p>Supervisor Winston Grays 216-443-3012</p> <p>Deputy Chief James Starks 216-443-7893</p>	<ul style="list-style-type: none"> • Referred to TASC for substance use disorder assessment during eligibility determination • Placed on Court Supervised Release supervision as condition of bond • Appropriate drug treatment provided through TASC Program within 45 days of arrest • Referral for mental health assessments and services when necessary • Referred for Court Community Service requirement – maximum of 50 hours • Supervision for approximately one year • Case dismissal upon successful completion of Early Intervention Program 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • No more than 1 prior felony • Eligible per ORC 2951.041 Intervention in Lieu of Conviction • No other pending felony charges <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Defense Attorneys may request Prosecutor’s Office review for program eligibility • Common Pleas Judges may refer for evaluation and eligibility determination through Pretrial Services. 	<p>CSR Supervision Type (CJIS-CMSG332)</p> <p><input type="checkbox"/> EIP Supervision</p>

PROBATION / COMMUNITY CONTROL

<i>Pre-Sentence Investigation</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
Justice Center – 7 th floor Supervisor Robert Beck 443-8090 Supervisor John Bilinski 443-7891 Supervisor Gary Bolinger 443-7898 Supervisor Ann Marie Gardner 698-2189 Supervisor Richard Kraft 443-5393 Deputy Chief James Starks 443-7893	<ul style="list-style-type: none"> • Researches and delivers thorough investigation of current offense • Conducts ORAS Assessment interview on appropriate candidates • Provides victim contact and input, and investigates restitution information to make appropriate recommendation • Completes summary of defendant’s pertinent history (e.g., social, educational, employment, health, etc.) • Makes supervision placement recommendations based on assessed risk and special population considerations • Completed reports are entered into the ODRC Gateway Portal and if committed, forwarded to state institutions. 	<p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • All offenders following plea but prior to sentencing • Required for all felony offenders placed on Community Control <i>Unless waived by agreement of prosecutor, defense counsel, and Court</i> <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Court orders completion of Pre-Sentence Report –Defense attorney delivers written order and defendant (bail cases) to 7th fl. Bail cases – allow 28 calendar days Jail cases – allow 21 calendar days 	Criminal Plea Verdict (CJIS - CMSG333or 332) Sentencing: <input type="checkbox"/> Referred for PSI For re-referral – (CJIS – CMSG332) <input type="checkbox"/> Re-refer for PSI
<i>Post-Sentence Investigation</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
Justice Center – 7 th floor * See Presentence Investigation Supervisor list above	<ul style="list-style-type: none"> • Researches and delivers thorough investigation of current offense • Provides victim contact and input– investigates restitution information to ensure accurate restitution set-up and processing • Completes summary of defendant’s pertinent history (e.g., social, educational, employment, health) • Works in conjunction with Court Psychiatric Clinic in completion of Intervention in Lieu of Conviction Report. 	<p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • Court ordered following sentencing • Required for cases involving restitution orders, felony w/ no Pre-Sentence • Intervention in Lieu of Conviction assignments <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Court orders completion of Post-Sentence Report –Defense attorney delivers written order and defendant (bail cases) to 7th fl. 	Criminal Plea Verdict (CJIS - CMSG333or 332) Sentencing: <input type="checkbox"/> Post Sentence Investigation Or text entry: The defendant is referred to the Probation Department for completion of a Post-Sentence Investigation Report. Report to be delivered to the Court by _____. (30 day time period)

<i>Certificate of Qualification for Employment (CQE)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Justice Center – 7th floor</p> <p>CQE Investigator Mary Kimble 216-443-5517</p> <p>Deputy Chief James Starks 216-443-7893</p>	<p><u>Program Overview</u></p> <ul style="list-style-type: none"> • ORC 2953.25 - Certificate of Qualification for Employment for persons subject to collateral sanctions - a legal penalty, disability or disadvantage imposed on a person automatically upon conviction for a felony, misdemeanor or other offense, even if not included in the sentence • Probation staff person researches and delivers thorough investigation report to the court • Report includes summary of Petitioner’s rationale for receiving a CQE • County Prosecutor notified of CQE filing • Outside jurisdictions notified of CQE filing and outside jurisdiction response provided to the Court • Review, status and outcome of CQE petitions are accessible to limited Court staff via ODRC’s online CQE portal • Court shall render a decision within 60 days <u>once all information needed is received.</u> 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • If offense causing collateral sanction is a felony, it must be more than one year since the individual has been released from all sanctions, including incarceration in a state or local facility or any term of supervision imposed for that offense (six months for misdemeanor) • CQE Petition must be filed via ODRC’s online CQE portal to initiate the process • ODRC must approve the petition, once approved, ODRC forwards approval to move forward into a limited access section of the CQE portal • Upon ODRC approval of electronic petition, CQE Petitioner must file the civil case with the Cuyahoga County Clerk of Courts <p><u>Referral Process:</u> Court orders completion of Certificate of Qualification for Employment investigation report from Probation.</p>	<p>Certificate of Qualification for Employment Investigation Report (CJIS-0337_JCQE).</p>
<i>Expungement Reports</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Justice Center – 7th floor</p> <p>Supervisor Robert Beck 216-443-8090</p> <p>West Side Office Supervisor James Toth 216-443-6632</p> <p>Deputy Chief James Starks 216-443-7893</p>	<ul style="list-style-type: none"> • Criminal history check conducted • Current residency information obtained • Compliance with original conditions including financial obligations reported • Termination dates of any supervision or confinement provided when available • Summary report of eligibility information for sealing of criminal records is provided 	<p><u>Eligibility Requirements</u> Per ORC 2953.32 and SB 337:</p> <ul style="list-style-type: none"> • One felony and one misdemeanor committed at different time periods OR two misdemeanors that are not the same offense • 3 years since release from felony supervision/confinement or 1 year since completion of misdemeanor sentence • Investigation required for motion to expunge conviction <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Court orders investigation upon receipt of application for expungement. 	<p>Expungement Journal Entry Form</p> <p>Expungement Report/ Investigation by _____. (45 day time period).</p>

RISK-BASED SUPERVISION

<i>Low Risk Supervision (Group A)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>West Side Office 4115 Bridge Avenue</p> <p>Supervisor James Toth 216-443-6632</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p>	<ul style="list-style-type: none"> • Provides supervision services for low risk defendants • Suggested length of supervision is one year • Eligible to request early termination when conditions have been met • Offenders required to report every six months • Offenders required to complete 20 hours of Court Community Work Service unless waived by the Court • Enforces Court orders and Department policies • Assists probationers in complying with orders and locating appropriate services\ • Arranges for and enforces Court ordered restitution requirements\ • Notifies Court of potential violations and makes appropriate recommendations 	<p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • Assessed as Low Risk and/or court order to Group A supervision • Supervises active and monitored time cases <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> ☐ At sentencing, then forwarded by Probation Central Intake to Unit Supervisor for assignment to appropriate Officer 	<p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> ☐ Group A

<i>Low Moderate Risk Supervision (Group B)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>West Side Office 4115 Bridge Avenue</p> <p>Supervisor James Toth 216-443-6632</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p>	<ul style="list-style-type: none"> • Provides supervision services for low moderate risk defendants • Suggested length of supervision is one year • Offender required to report every 3 months • Offender required to complete 20 hours of Court Community Work Service unless waived by the Court • Enforces Court orders and Department policies • Assists probationers in complying with orders and locating appropriate services • Arranges for and enforces Court ordered restitution requirements • Notifies Court of potential violations and makes appropriate recommendations 	<p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • Assessed as Low Moderate Risk and/or court order to Group B supervision • Supervises active and monitored time cases <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> ☐ At sentencing, then forwarded by Probation Central Intake to Unit Supervisor for assignment to appropriate Officer 	<p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> ☐ Group B

<i>Moderate Risk Supervision (Group C)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Justice Center – 7th floor</p> <p>Supervisor Cheryl Parker 216-443-7883</p> <p>Supervisor Wendy McWilliam 216-443-7946</p> <p>Deputy Chief James Starks 216-443-7893</p>	<ul style="list-style-type: none"> • Provides supervision services for moderate risk defendants • Suggested supervision period is 1.5 years with the eligibility for early termination request when conditions have been met • Offenders are required to report monthly unless officers determines a more frequent reporting is necessary • Drug testing is randomized until 3 consecutive negative tests • Offenders attend programming as directed by the Supervision Officer through creation of a Supervision Plan • Supervision Officer conducts field visits as needed. 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Assessed as Moderate Risk • Ordered to Group C supervision – probation or community control <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Intake Unit assign case to a Supervision Officer • Unit Supervisor reviews the assignment and forwards to the Officer 	<p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> ☐ Group C

<i>High Risk Supervision (Group D)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 4th floor East</p> <p>Supervisor Melissa Singer 216-348-4858</p> <p>Supervisor Reynaldo Feliciano 216-348-4852</p> <p>Supervisor Stephanie Branch 216-348-4870</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p>	<ul style="list-style-type: none"> • Goal is to reduce recidivism • Provides intensive supervision services for high risk defendants • Suggested supervision period is 2 years • A case plan is created to address criminogenic needs (substance abuse, criminal thinking, education, employment) and responsivity issues (e.g., mental health issues, illiteracy, motivation) • Offenders are required to report weekly for 3 months and every two weeks thereafter or at the discretion of the Officer • Drug testing is randomized • Officer conducts field visits as needed 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Assessed as High Risk • Ordered to Group D supervision – probation or community control <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Intake department assigns case to the supervision officer. Unit supervisor make corrections to assignments as needed. 	<p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> ☐ Group D

<i>Extremely High Risk Supervision (Group E)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 2nd floor</p> <p>Supervisor Tammy Sherman 216-443-5474</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p>	<ul style="list-style-type: none"> • Goal is to promote public safety • Provides intensive supervision services for extremely high risk defendants • Focus of supervision is monitoring behavior rather than programming and case planning • Supervision period is 5 years • Offenders are required to report weekly • Drug testing is required twice per week • Supervision Officer conducts field visits weekly in addition to weekly collateral contacts 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Assessed as Extremely High Risk as determined by the Ohio Offender Risk Assessment (13 point tool) • Ordered to Group E supervision as probation or community control <p><u>Referral Process</u></p> <ul style="list-style-type: none"> • At sentencing or forwarded to Unit Supervisor for assignment to appropriate Officer based on risk level 	<p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <p><input type="checkbox"/> Group E</p>

SPECIAL POPULATIONS

<i>Domestic Violence – Group F</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 4th floor West</p> <p>Supervisor Mikel McCormick 216-443-5394</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p>	<ul style="list-style-type: none"> • Supervision of offenders with misdemeanor or felony domestic violence related offenses • Intensive level of supervision regardless of offense level or risk score • Referral to appropriate programming (e.g., Domestic Intervention, Education & Training Program (DIET), Thinking for a Change) • Zero tolerance policy for violations and/or non-compliance • Officer maintains appropriate contact with victim and relevant agencies (e.g., Witness Victim Services) 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Crime involves intimate partner <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • At sentencing or by other officers by request to the DV Unit Supervisor for eligibility determination and subsequent transfer to the Domestic Violence Unit. 	<p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <p><input type="checkbox"/> Group F - Domestic Violence</p>

MENTAL HEALTH AND DEVELOPMENTAL DISABILITIES (MHDD) (Group F)

<i>Developmental Disabilities Unit Component</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 4th floor West</p> <p>Supervisor Janna Phillips 216-443-2162</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p>	<ul style="list-style-type: none"> • Supervision of persons with intellectual disabilities • Case planning and service coordination in collaboration with Cuyahoga County Board of Developmental Disabilities (CCBDD) • Liaison assigned to jail population for identification and service coordination of incarcerated offenders with intellectual disabilities • Liaisons assigned to assist with case planning and service coordination for persons on MHDD caseload • Regular Court staffing hearings with supervision officers, team, and MHDD Court Judges 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Offenders with developmental disabilities (I.Q. 75 or below), Autism Spectrum Disorder, Tic Disorder, Major or Mild neurocognitive Disorder (with onset prior to age 22). • Diagnostic Assessment confirmed by the Court Psychiatric Clinic, Jail Psychiatric Clinic or mental health provider • Must be Court ordered to MHDD supervision <p><u>Referral Process</u></p> <ul style="list-style-type: none"> • If diagnostic assessment is obtained, referral for eligibility should be sent to Probation Coordinator, Jennifer Moody for flagging and notification purposes. • If diagnosis assessment is not known, submit assessment referral to Court Psychiatric Clinic for eligibility determination. • Refers supervision to MHDD Unit upon Court order • <i>Note: If eligibility is determined during probation term, the Court may also choose to transfer case to MHDD Court and MHDD unit.</i> 	<p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <p><input type="checkbox"/> Group F - MHDD</p>

<i>Mental Health Unit Component</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 4th floor West</p> <p>Supervisor Matthew O’Brien 216-443-7927</p> <p>Supervisor Janna Phillips 216-443-2162</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p>	<ul style="list-style-type: none"> • Supervision and coordination with MH services for offenders with eligible clinical diagnoses • Clinical assessment accepted from Court Psychiatric Clinic, Jail Psychiatric Clinic or a mental health professional • Individualized case planning and supervision • Forensic Jail Liaisons are assigned to the Jail for identification and service coordination of incarcerated defendants with serious mental health diagnoses • Case management coordination with Recovery Resources and other community mental health providers • Regular staffing with supervision officers and community MH providers • Regular Court staffing hearings with supervision officers, mental health team, and MHDD Judges • Specialized Pre-Trial officer is available for offenders placed on bond throughout the process of the case. This officer assists with reintegration and linkage to behavioral health agencies. 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Diagnoses must include psychosis (e.g. schizophrenia, bipolar with psychotic features) • Must be Court ordered into MHDD supervision <p><u>Referral Process:</u></p> <ol style="list-style-type: none"> 1. If diagnostic assessment is obtained, referral for eligibility should be sent to Probation Coordinator, Jennifer Moody for flagging and notification purposes. 2. If diagnosis assessment is not known, submit assessment referral to Court Psychiatric Clinic for eligibility determination. 3. Refers supervision to MHDD Unit upon Court order <p><i>Note: If eligibility is determined during probation term, the Court may also choose to transfer case to MHDD Court and MHDD unit.</i></p>	<p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> □ Group F - MHDD

<i>Non Support (Group F)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 2nd floor</p> <p>Supervisor Mike Brady 216-263-4577</p> <p>Deputy Chief James Starks 216-443-7893</p>	<ul style="list-style-type: none"> Serves offenders under the supervision of the Adult Probation Department with criminal non-support charges. The goal is to decrease prison commitments for technical violations and avoid interruption in offender employment and subsequent ability to pay child support. Supervision based on risk level Provides appropriate external controls along with fatherhood educational programming and employment services to instill internal motivation and skills to increase offender ability to pay child support. Collaborates with Child Support Enforcement Agency (CSEA) to establish and enforce payment plans. 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> Defendants convicted on felony non-support charges and under the supervision of the Adult Probation Department <p><u>Referral Process</u></p> <ul style="list-style-type: none"> At sentencing or in response to transfer request of supervision officer after review by NS Unit Supervisor 	<p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> □ Group F – Non Support

<i>Sex Offender (Group F)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 2nd floor</p> <p>Supervisor Pat Shepard 216-443-2174</p> <p>Deputy Chief Stephanie Pryor 216-443-5522</p>	<ul style="list-style-type: none"> Specialized intensive supervision of low-risk sex offenders Coordinates assessment and counseling services and includes regular interaction with counselors Supervision may include polygraph testing, computer monitoring and searches 	<p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> Convicted of felony and/or misdemeanor sex offense Convicted of felony and/or misdemeanor offense with sexual motivation Must be Court ordered to Sex Offender supervision <p><u>Referral Process</u></p> <ul style="list-style-type: none"> Court, Probation Officer Eligible cases are ordered into the Sex Offender Unit at sentencing. Assigned probation officer then coordinates services Eligible cases can be transferred from non-SOP officers upon review by SOP Supervisor 	<p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> □ Group F - Sex Offender

OTHER SUPERVISION / COMMUNITY CORRECTION OPTIONS

<i>Employment Program</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>3631 Perkins Avenue, Suite 4HE Cleveland, Ohio 44114</p> <p>Supervisor Michael Brady 216-263-4577</p> <p>Deputy Chief James Starks 216-443-7893</p>	<ul style="list-style-type: none"> • Cognitive Employment Program being offered through Passages • Program is designed to assist clients in obtaining and maintaining long-term verifiable, meaningful employment. • Utilization of the University of Cincinnati Correction Institute’s Cognitive Behavioral Intervention for Offenders Seeking Employment (CBI-EMP) • Program is paired with a Workforce Development class to assist clients in searching for and securing employment. 	<p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • Currently unemployed • On supervision for a F4 or F5 conviction • ORAS risk level of Moderate or High • If a client is actively using drugs or has a substance use disorder diagnosis that recommends Residential Treatment, Intensive Outpatient Programming or Non-Intensive Outpatient Treatment (Client must have already completed treatment). Client can attend program while in Aftercare. • If a client is diagnosed with a mental health issue, they must be stable and medication compliant (if applicable) <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • PO completes referral form and submits to supervisor of program. • Transfer to program cannot be done until client has attended orientation at Passages. 	<p><input type="checkbox"/> None at this time</p>

<i>Drug Court</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 4th floor West</p> <p>Supervisor Lyndsy Roser 216-348-4867</p> <p>Deputy Chief James Starks 216-443-7893</p> <p>Drug Court Coordinator Molly Leckler 216-443-2154</p>	<ul style="list-style-type: none"> • Docket is overseen by Judge David T. Matia • Mission is to reduce recidivism among drug-dependent offenders by providing enhanced treatment services • Docket serves clients with both alcohol and/or drug addiction • Defendant can be on Diversionary or Non-Diversionary Track • Participation is voluntary and defendant must sign Participation Agreement • Drug Court team includes: Judge, Coordinator, POs, Public Defender, Prosecutor, TASC assessors and case managers, and treatment provider • Drug Court team meets weekly to discuss cases • Court is held weekly, a defendant’s appearance depends on phase/progress • Program includes 5 phases • Community Control sentences are 2 ½ years, but defendants are eligible for early terminations after 1 year • Graduations are held 3 times per year • Defendants drug tested via code-a-phone 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • A current charge of a felony drug (non-trafficking) offense of the third, fourth or fifth degree and eligible for probation/ community control • Any non-violent felony theft or theft-related offense of the third, fourth, or fifth degree where the defendant is determined to be a drug dependent person or in danger of becoming a drug dependent person and would benefit from treatment • No criminal history of sexually oriented or violent behavior, three or fewer prior non-violent felony convictions and no prior drug trafficking convictions • No pending cases in which charges may lead to convictions of a violent felony, sexually orientated felony, or drug trafficking • Current and majority of past criminal behavior is drug-driven • Defendant must demonstrate willingness to participate in long-term treatment process, no current acute health conditions • A diagnosis of substance abuse or dependency (probation violation referrals must have diagnosis of dependence) with medium to medium-high risk scores <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Referrals can be made anytime during the criminal justice process, and can be made by anyone (defendant, attorney, PO, family member, etc.) • Judges can refer via journal entry order • Referrals can be submitted to Drug Court Coordinator, Specialty Court Supervisor, or Drug Court POs • Drug Court POs will then be assigned the eligibility investigation. Once this investigation is complete, all parties will be notified whether the defendant will be accepted into, or denied entrance into the program 	<p><input type="checkbox"/> None at this time</p>

<i>Electronic Monitoring – GPS – Alcohol Monitoring</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 2nd floor</p> <p>Supervisor Tammy Sherman 216-443-5426</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p>	<ul style="list-style-type: none"> • Participants restricted to home except for pre-approved, verified releases (e.g., employment, education, community service, etc.) • Home Detention/GPS program uses electronic monitoring, including alcohol monitoring bracelet • May be used as condition of Community Control or Court Supervised Release • \$8.00/day for GPS and \$10.00/day for alcohol monitoring to be paid by offender (unless waived by the Court). \$10.00/day if on both GPS and alcohol monitoring 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Verified residence <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • If ordered at sentencing, intake will assign to PO • If ordered at PV, supervisor will assign to PO • If ordered at pretrial, unit supervisor will assign 	<p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> □ Group F – Home Detention

<i>Interstate</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Justice Center – 7th floor</p> <p>Supervisor Wendy McWilliam 216-443-7346</p> <p>Deputy Chief James Starks 216-443-7893</p>	<ul style="list-style-type: none"> Assessment and supervision of offenders who are eligible for transfer <u>per federal Interstate Compact regulations</u> Processing of transfer cases according to Compact requirements Provision of all required documentation to offender and receiving agency prior to offender’s departure (can only be done by Interstate Compact officer) Monitoring of compliance with Court and Compact requirements 	<p>Residency: Offender must have resided in the receiving jurisdiction for one year prior to arrest in the current case. There are only 7 days from sentencing to assert residency.</p> <p>Discretionary: Offender does not meet residency requirements but is requesting to move for another reason. May take several months to receive an answer, and the offender may not be given a travel permit to receiving state once request is submitted</p> <p>Referral Process:</p> <ul style="list-style-type: none"> Contact the Court for appropriate journal entry Run CCH Contact Interstate officer or supervisor to staff case Have the offender make an appointment with the Interstate officer 	<p>Criminal Probation Journal Entry</p> <p>Supervision may be transferred to _____ if defendant accepted through Interstate Compact.</p> <p>(Text Entry)</p>

<i>Intervention in Lieu</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 2nd floor</p> <p>Supervisor Pat Shepard 216- 443-7898</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p>	<ul style="list-style-type: none"> Offender enters guilty plea to pending charge Further criminal proceedings stayed pending successful completion of supervision period Minimum one year supervision Random drug testing and appropriate treatment Abstention from illegal substances Successful completion results in case dismissal and expungement of record. 	<p>Eligibility: Per ORC 2951.041</p> <ul style="list-style-type: none"> Drug offense or offense related to offender’s substance abuse No prior felonies; drug trafficking; violent offenses; F1, F2 or F3 offenses; victims: disabled, over 65, under 13, on-duty peace officer (see exceptions). Exception: Per HB 86, can be eligible for ILC with a prior felony upon recommendation from the prosecutor. Exception: Per HB 86, certain F5 trafficking offenses (F-5) are now eligible for ILC. Per HB 86, offenders with mental health issues that contributed to the commission of their offense are now eligible. <p>Referral Process:</p> <ul style="list-style-type: none"> Court refers to Court Psychiatric Clinic or accredited treatment agency for eligibility assessment Court refers for completion of sentencing investigation by Probation Department 	<p>Criminal Plea Verdict JE Form</p> <p><input type="checkbox"/> Intervention in Lieu Supervision</p>

<i>The McDonnell Center – Community Based Correction Facility</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Judge Nancy R. McDonnell Community Based Correctional Facility (CBCF) 3540 Croton Avenue Cleveland, Ohio 44115</p> <p>Supervisor Reynaldo Feliciano <i>Orientation and Post-CBCF Supervision</i> 216-348-4852</p> <p>Intake Specialist 216-443-4909</p> <p>Deputy Chief Stephanie Pryor 216-443-5522</p>	<ul style="list-style-type: none"> ● Per ORC 2929.16 participants <u>cannot</u> spend more than 180 days in the program. ● The program begins with a confinement of at least 30 days, as directed by ORC 2301.52. An offender’s eligibility to leave the facility may take considerably longer than 30 days depending on his ORAS risk score and assessments. (Leaving the facility for work is not permitted during this mandatory period of incarceration.) ● Defendants are subject to routine and random alcohol and drug testing. Positive alcohol or drug test can result in termination from CBCF. ● Defendants are assessed for substance abuse, education, employment, decision-making skills, and other needs. As appropriate, they will begin alcohol and/or drug treatment, GED studies, employment classes, and various life skills classes such as health, anger management, parenting, and financial responsibility. Clients with severe mental illness receive case management, medication, and access to psychiatric care. <p>For more detailed information, please see the General Information Guide on the CBCF website.</p>	<p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> ● Adult males convicted of a felony that does not require a prison sentence <ul style="list-style-type: none"> F1 and F2 - Any risk level F3 - Moderate or higher risk level F4 and F5 - High or very high risk level Or Moderate risk with a current probation violation Or one or more previous probation violations in the preceding 5 years ● Incarcerated offenders granted judicial release ● Individuals with physical or mental health issues requiring medication may be eligible as long as they take prescribed medicine and are able to participate in programming <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> ● Offenders are screened by Oriana House’s Admissions Department to determine eligibility. ● Every defendant is screened using the Ohio Risk Assessment System (ORAS). ● Referrals can be made at any point after plea <ul style="list-style-type: none"> At Sentencing.....Court, Attorneys, PO Post Sentencing.....Court Only Judicial Release.....Court, Attorneys Probation Violation.....Court, Attorneys, PO Pre-Sentence.....Defense attorneys may refer for pre-screen after plea is entered. ● All referrals or screening requests may be made by contacting an Intake Specialist at the Marion Building 216-443-4909. 	<p>Plea / Verdict Screen (CMSG333)</p> <p>Or -</p> <p>Criminal Hearing Screen (CMSG332)</p> <p><input type="checkbox"/> CBCF screening</p>

<i>Recovery Court</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 4th floor West</p> <p>Supervisor Lyndsy Roser 216-348-4867</p> <p>Deputy Chief James Starks 216-443-7893</p> <p>Recovery Court Coordinator Molly Leckler 216-443-2154</p>	<ul style="list-style-type: none"> • Docket is overseen by Judge Joan Synenberg • Mission is to reduce recidivism among drug-dependent offenders by providing enhanced treatment services • Docket serves clients with both alcohol and/or drug addiction and trauma related mental health issues • Defendant can be on Diversionary or Non-Diversionary Track • Participation is voluntary and defendant must sign Participation Agreement • Recovery Court team includes: Judge, Coordinator, POs, Public Defender, Prosecutor, TASC assessors and case managers, and treatment provider • Recovery Court team meets weekly to discuss cases • Court is held weekly, a defendant's appearance depends on phase/progress • Program includes 5 phases • Community Control sentences are 2 ½ years, but defendants are eligible for early terminations after 1 year • Graduations are held 3 times per year • Defendants drug tested via code-a-phone 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • A current charge of a felony drug (non-trafficking) offense of the third, fourth or fifth degree and eligible for probation/ community control • Any non-violent felony theft or theft-related offense of the third, fourth, or fifth degree where the defendant is determined to be a drug dependent person or in danger of becoming a drug dependent person and would benefit from treatment • No criminal history of sexually oriented or violent behavior, three or fewer prior non-violent felony convictions and no prior drug trafficking convictions • No pending cases in which charges may lead to convictions of a violent felony, sexually orientated felony, or drug trafficking • Current and majority of past criminal behavior is drug-driven • Defendant must demonstrate willingness to participate in long-term treatment process, no current acute health conditions • A diagnosis of substance abuse or dependency (probation violation referrals must have diagnosis of dependence) with medium to medium-high risk scores. • Defendants suffering from addiction and trauma-related mental health issues <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Referrals can be made anytime during the criminal justice process, and can be made by anyone • Judges can refer via journal entry order • Referrals can be submitted to Drug Court Coordinator, Specialty Court Supervisor, or Drug Court POs • Drug Court POs will then be assigned the eligibility investigation. Once this investigation is complete, all parties will be notified whether the defendant will be accepted, or denied, entrance into the program 	<p>❑ None at this time</p>

<i>Veterans Treatment Court</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 4th floor West</p> <p>Supervisor Lyndsy Roser 216-348-4867</p> <p>Deputy Chief James Starks 216-443-7893</p> <p>Veterans Treatment Court Coordinator Amanda Wozniak 216-443-8484</p>	<ul style="list-style-type: none"> • Docket is overseen by Judge Michael E. Jackson. • Docket serves military veterans and active-duty personnel. • Docket promotes sobriety, recovery, stability and accountability through a coordinated response that involves collaboration with the traditional partners found in Drug Courts and Mental Health Courts, as well as the Department of Veterans Affairs Healthcare Networks and Veterans Benefits Administration (VA), Cuyahoga County Veterans Service Commission, Ohio Department of Veterans Affairs, volunteer veteran mentors and other organizations that support veterans and their families. • Vets’ participation is voluntary and can withdraw at any time prior to formal acceptance into VTC • Veterans Court team meets weekly to discuss cases • Court is held weekly, defendant appearance depends on phase/progress • Defendants progress through program through five phases • Upon successful completion of the VTC program, vets will be honored with a recognition ceremony 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Any felony offense for which the veteran may receive a community control sentence. Veterans with sexually oriented offenses or gang-related offenses must present compelling circumstances to warrant acceptance by VTC Judge • Vet must provide evidence of military history with DD214 or NGB22 • Status of discharge does not necessarily affect eligibility, VTC Judge will make final determination <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Vets can be referred to VTC at any stage of their case • Judges can make referrals to VTC by ordering “Veterans Treatment Court Assessment.” • POs can use the VTC referral form found in CJIS and forward referral to VTC Coordinator. PO will have to submit DD214/NGB22 form and TASC referral • Referrals can also be made by the vet, his/her family, attorney, etc. These referrals can be informal phone calls or emails to any VTC team member • Vet will be screened, and if accepted, will sign a Participation Agreement, release form, and manual will be discussed with them • Judge has final discretion to admit and to terminate vets 	<p>❑ None at this time</p>

<i>Work Release – Group F</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Tower II – 2nd floor</p> <p>Supervisor Tammy Sherman 216-443-5426</p> <p>Deputy Chief Stephanie Pryor 216-443-5522</p>	<ul style="list-style-type: none"> • Participants placed at Harbor Light Salvation Army • Released for approved specific periods for employment, treatment, community service and reporting to Probation Office, etc. • Maximum duration of stay 6 months • 25% of income goes towards room and board • In-house Programming offered: GED, Out-Patient Treatment, Thinking for a Change, Employment Assistance 	<p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • Offenders Court ordered into the Work Release Program • Moderate Risk Score with probation violation within last 5 years or Higher (F1 and F2 automatically eligible) • Offender does not need to have employment to be eligible <p><u>EXCEPTION:</u> Offenders convicted/arrested on arson or sex offenses or those with serious physical health problems or untreated mental illnesses are ineligible</p> <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • At sentencing, then forwarded by Probation Central Intake to Unit Supervisor for assignment to Work Release Officer 	<p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <p><input type="checkbox"/> Group F - Work Release for _____ (indicate time period)</p>

PROGRAMMING AND SERVICES

<i>Carrying Concealed Weapon (CCW)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>614 W. Superior Avenue (Suite 900) Cleveland, Ohio 44113 216-771-2222</p> <p>Paul J. Klodor – Executive Director</p> <p>Lynne Sedensky – Assistant Director</p>	<p><u>Program Overview</u></p> <ul style="list-style-type: none"> • Three hour classroom education program • Details legal consequences/ personal dangers of purchase, possession or use of firearms • Conducted Saturday mornings at the Marion Building • \$60.00 fee payable by defendant prior to attendance 	<p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • Conviction must be firearm or weapon related • Attendance must be Court ordered <p><u>Supervising Probation Officer:</u></p> <ul style="list-style-type: none"> • Completes required referral form • Verifies acceptance in and completion of program • Informs Court of any violations 	<p>Criminal Probation Journal Entry</p> <p>Specific Conditions:</p> <p>“Complete Carrying Concealed Weapon (CCW) Program”</p>

<i>Court Community Service (CCS)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>614 W. Superior Avenue (Suite 900) Cleveland, Ohio 44113 216-771-2222</p> <p>Paul J. Klodor – Executive Director</p> <p>Lynne Sedensky – Assistant Director</p>	<ul style="list-style-type: none"> • Offender performs volunteer work service for non-profit and tax supported agencies or on a CCS supervised work crew • 500 hour maximum order for felony conviction (<u>by statute</u>) • 200 hour maximum for misdemeanor conviction • \$60.00 fee to offender - \$60.00 re-instatement fee (Fee waived if court orders) • Day Work Sanction: \$10.00 fee to offender – \$10.00 re-instatement fee 	<p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • Referral as condition of probation or sanction for violation • May be used in lieu of payment of costs, fines or fees (\$8.30 per hour completed/unless otherwise ordered) <p><u>Supervising Probation Officer:</u></p> <ul style="list-style-type: none"> • Completes and submits referral form • Informs Court of any violations • Recommends referral as sanction, in lieu of costs, etc. 	<p>Criminal Probation Journal Entry</p> <p>“Court Community Service for _____ hours”</p>

<i>Domestic Intervention, Education & Training Program (DIET)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Justice Center – 6th floor</p> <p>Chief PO Dean Jenkins Cleveland Municipal Court Probation 216-664-4733</p> <p>DIET is provided by the Cleveland Municipal Court Probation Department</p>	<ul style="list-style-type: none"> • Group education program for male offenders with Domestic Violence related offenses • 16 week program – weekly sessions • \$5.00 fee per session • Maximum 3 absences before discharge – missed sessions must be made up • Day and evening meetings • Aftercare support group 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Male offender – heterosexual relationship • Court ordered Domestic Violence/ Anger Management program completion <p><u>Supervising Probation Officer:</u></p> <ul style="list-style-type: none"> • Processes referral w/ copy of Journal Entry • Informs Court of program status, violations, etc. 	<p>Criminal Probation Journal Entry</p> <p>Specific Conditions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Domestic Intervention, Education and Training <input type="checkbox"/> Anger Management

<i>Drug Testing</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Cuyahoga County Urinalysis Lab 1300 Ontario Street, 1st floor Cleveland, Ohio 44113 216- 443-5511</p> <p>Shannon Gray, Manager</p>	<ul style="list-style-type: none"> • Monitored collection of urine samples • Chemical analysis of submitted samples to determine presence of Ethylglucuronide (alcohol), cocaine, opiates, marijuana, amphetamine, PCP, heroin, oxycodone, and fentanyl • All positive samples are stored for 90 days • Disputed results may be sent to reference laboratory for re-testing • Hair samples may be collected and tested on clients unable to submit urine specimens only by special request • Oral fluid samples tested for cocaine, opiates, marijuana, and phencyclidine (PCP). (Request ONLY when client does not produce urine due to medical problem. Clients with “shy bladder/ observation” problems should have urine requested as “unmonitored”) 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • All cases, pre and post sentence may be drug tested. • All bail cases referred for PSI automatically referred for urinalysis. • Service providers may also require drug testing; results are shared with the supervising officer <p><u>Referral Process</u></p> <ul style="list-style-type: none"> • Can be referred by Court, Probation Officer, Treatment Program • Completes referral electronically in case management program (CJIS) • Reports results or investigate failure to receive results (e.g. Laboratory sign in and out sheets) • Records and verifies medications and drugs reported by offender 	<p>Criminal Plea / Verdict Or - Criminal Sentencing Or - Criminal Probation Journal Entry</p> <ul style="list-style-type: none"> <input type="checkbox"/> Regular Drug Testing <input type="checkbox"/> Random Drug Testing <input type="checkbox"/> Reg. Alcohol Testing

<i>Mental Health and Developmental Disabilities (MHDD) Court</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p><i>Honorable Hollie L. Gallagher, Chair</i> <i>Honorable Robert C. McClelland</i> <i>Honorable Deena R. Calabrese</i> <i>Honorable Shannon M. Gallagher</i> <i>Honorable Michael P. Shaughnessy</i></p> <p>Meghan E. Patton MHDD Court Coordinator Specialty Dockets / Court Administration (216) 443-5468</p> <p>Jennifer Moody-Davis Pretrial Services Treatment Placement and MHDD Probation Coordinator, 216-443-2164</p>	<ul style="list-style-type: none"> MHDD Court’s mission is to operate with a high level of collaboration criminal justice entities and the behavioral health community by providing effective therapeutic solutions within a team-centered approach. Certified MHDD attorneys are assigned to MHDD cases throughout an offender’s pretrial hearings, plea, and sentencing. Reintegration efforts and linkages to mental health services and Cuyahoga County Board of Developmental Disabilities Board provided by the MHDD Court team through pretrial and probation experiences. The MHDD Court team is comprised of the Judge, Coordinator(s), Probation MHDD Supervisors, specialized pretrial and probation officers, forensic jail liaisons, County Jail coordinator, behavioral health case managers, Public Defender’s attorneys and social workers. MHDD Judges hold 2 staffing hearings per month with the team to reinforce the obligations and consistency of compliance with offenders. <p><i>Note: Also refer to Post-Conviction Section Mental Health Developmental Disabilities – Mental Health Component and Developmental Disabilities Component program information on pages 10 and 11</i></p>	<p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> Offenders with confirmed serious mental illness with psychosis, such as schizophrenia, bipolar with psychotic features Offenders with developmental disabilities (I.Q. 75 or below), Autism Spectrum Disorder, Tic Disorder, Major or Mild neurocognitive Disorder (w/ onset prior to age 22). In accordance with legal eligibility Per Local Rule 30.1 <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> All eligible cases are assigned a “Mental Health” flag within the Court’s Information system for identification purposes. Clinical Eligibility determination may be completed by Court Psychiatric Clinic, Jail Psychiatric Clinic or mental health professional – Information shall be provided to MHDD Court Coordinators for final determination. MHDD Court coordinators will notify the Court room if a case is eligible for MHDD Court (on orange paperwork). Once determined eligible for MHDD Court, cases may be assigned directly at arraignment (if known) and consistent w/ legal eligibility (LR 30.1) If clinical eligibility is determined after arraignment and prior to plea, the Court has <u>30 days</u> from the date of notification to request transfer. <i>Note: No transfer shall take place from the time of plea to prior to sentencing.</i> Transfer may again occur at sentencing or throughout a probation experience. Attorneys may file a motion to transfer the case once eligibility is known. 	<ul style="list-style-type: none"> To Transfer to MHDD Court, <i>MHDD Court Transfer Request</i> shall be issued through CJIS. Pretrial Court files shall be sent to the 11th floor and placed into the MHDD file basket. No paperwork is needed for probation cases.

<p><i>Substance Abuse Case Management – Referral for Treatment Services</i></p>	<p>PROGRAM OVERVIEW</p>	<p>ELIGIBILITY AND REFERRAL PROCESS</p>	<p>SAMPLE JOURNAL ENTRY</p>
<p>Corrections Planning Board Courthouse Square, 7th floor 310 Lakeside Avenue Cleveland, OH 44113</p> <p>Post-Conviction Case Manager Brian Ely 216-443-8094</p> <p>Pretrial Services Treatment Coordinator Jennifer Moody Davis 216-443-2164</p>	<ul style="list-style-type: none"> • Court contracts with residential treatment facilities • Identifies community treatment resources (inpatient and outpatient) for defendants • Case Manager coordinates with TASC for substance use disorder assessments • Case Manager coordinates treatment referrals and placements • Case Manager facilitates communication between Court and treatment agencies 	<p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Defendant is currently under active pretrial or probation supervision • Defendant has a clinical diagnosis of abuse or dependency <p><u>Referral Process</u></p> <ul style="list-style-type: none"> • Supervising Officer completes and submits Substance Abuse Referral Form including offender release of information waiver and appropriate documentation (e.g., PSI, TASC, Psych or Jail Clinic assessment) for defendants released into the community • Probation Case Manager completes referrals for defendants remanded to the County Jail • Jail Reduction Officer completes referrals for defendants remanded to the County Jail • Treatment Coordinator/Case Manager informs referring party of placements. 	<p>Specific Conditions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Out-Patient Treatment <input type="checkbox"/> In-Patient Treatment

<i>Thinking for a Change (T4C)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>ORIANA HOUSE, INC. Cognitive Behavioral Administrator Nyisha Stewart 216-205-4679 (x4833) Cognitive Behavioral Coordinators Angelica Kidd-Brewer 216-205-4679 (x4828) Alfred Preston 330-696-2017 Intake Specialist 216-443-4909</p>	<ul style="list-style-type: none"> For individuals who need to learn how to use their thinking to control their behavior Probationers attend class twice weekly for 2 hours of group for 12.5 weeks for a total of 50 hours. Group sessions are held morning, afternoon, or evening to accommodate schedules Sessions are held at both North Star Neighborhood Reentry Resource Center at 1834 East 55th Street and the Marion Building (Suite 101). 	<p><u>Eligibility Criteria</u></p> <ul style="list-style-type: none"> Offenders with moderate to high risk score In line with evidenced-based practices, T4C is not available to probationers assessed as low risk. Technical violators <p><u>Referral Process</u></p> <ul style="list-style-type: none"> Officers complete referral form and submit it to the Intake Specialist Probationers attend Orientation within 3 to 7 days of referral 	<p>Specific Conditions:</p> <p><input type="checkbox"/> Thinking for a Change</p>

<i>Treatment Alternatives to Street Crime (TASC)</i>	PROGRAM OVERVIEW	ELIGIBILITY AND REFERRAL PROCESS	SAMPLE JOURNAL ENTRY
<p>Corrections Planning Board Courthouse Square, 5th floor 310 Lakeside Avenue Cleveland, Ohio 44113</p> <p>Front Desk 216-443-8250</p> <p>Manager Ronda Blaney 216- 443-3756</p> <p>Corrections Planning Board Administrator Martin Murphy 216- 443-5076</p>	<ul style="list-style-type: none"> TASC provides assessment, treatment and case management for offenders with substance abuse issues Assessment is available during pre-and post-sentence stages Assessment conducted both at TASC or in the County Jail Intensive Outpatient Treatment (IOP) offered on site Case Management available for eligible offenders Court ordered to the TASC program Case Management includes referrals to other treatment providers and typically lasts 6 to 9 months. CBCF Re-Entry Services: <ul style="list-style-type: none"> *Substance Abuse Aftercare *Employment 	<p><u>Eligibility Requirements</u></p> <p>ASSESSMENT</p> <ul style="list-style-type: none"> No assessments for DUI / OVI <p>CASE MANAGEMENT</p> <ul style="list-style-type: none"> Non-violent offenders No current psychotic diagnoses <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> Supervising Officer completes Substance Abuse Referral Form including Release of Information and attaches copy of PSI and Journal Entry Referral Form is submitted to the Probation Substance Abuse Case Manager for processing and scheduling through TASC 	<p>Special Conditions</p> <p><input type="checkbox"/> TASC Assessment</p> <p><input type="checkbox"/> TASC Case Management</p>